

Ground traffic regulations

I. General

Art. 1 Scope

- ¹The ground traffic regulations govern vehicle and passenger traffic in the non-public aerodrome area of St.Gallen-Altentrhein aerodrome.
- ²Unless the Ground Traffic Regulations provide otherwise, the Road Traffic Act (SVG) and the associated ordinances shall apply mutatis mutandis.

Art. 2 Traffic monitoring

- ¹The aerodrome management reserves the right to monitor traffic. If necessary, it will take the necessary measures to ensure safe operations.

II. Pedestrians

Art. 3 Persons on aprons

- ¹The aprons may only be entered for operational reasons or in connection with a flight project.
- ²Crossing the apron at an angle is not permitted. On aprons, walking is only permitted at right angles. An exception is made for the supervised critical part within the framework of charter and scheduled flights.
- ³As far as possible, pedestrians must move in closed groups.

Art. 4 Persons on aprons

- ¹The manoeuvring area (consisting of runways and taxiways) including their safety areas may only be entered for operational reasons.
- ²Before entering the apron, permission must be obtained from Air Traffic Control (ATC).
- ³Until permission is granted, you must wait in front of the roll holding beam or outside the safety areas.

Art. 5 High-visibility clothing

- ¹Persons moving or staying in a movement area in the non-public aerodrome area must always wear Class 2 safety clothing (EN ISO 20471) on the upper body.

III. Vehicles

Art. 6 Traffic authorisation

- ¹The number of motor vehicles per company shall be kept to a minimum. The aerodrome management decides on the admission.
- ²Motorised two-wheelers are not eligible for registration.
- ³Bicycles are tolerated exclusively north of the hangars. No admission will be granted.
- ⁴The aerodrome operator may allow exceptions in justified individual cases.

Art. 7 Operational safety

- ¹Vehicles may only be driven if they are in safe operating condition. The Road Traffic Act (SVG) is to be applied analogously here. This also applies to ground support equipment (GSE).

Art. 8 Vehicle equipment

- ¹Motor vehicles must be equipped with at least a dipped beam, rear light, reversing light, brake light and indicator light.
- ²Motor vehicles must be equipped with a yellow rotating light or flashing light. Alternatively, in the event of a defect in the amber rotating light, vehicles may be driven with hazard warning lights. Repair within 14 days is mandatory.

Art. 9 Vehicle lighting

- ¹Motor vehicles must always be driven with their front and rear lights switched on (dipped or daytime running lights).
- ²Motor vehicles must always drive with their yellow flashing lights on.
- ³As an alternative to the amber all-round light, it is possible to fall back on switched-on hazard warning lights for up to 14 days.

Art. 10 Vehicle marking

- ¹Motor vehicles must be equipped with an aerodrome vignette. Airfield vignettes can be requested from the airfield operator. Airfield-owned vehicles without a road traffic permit can be exempted from the vignette obligation.
- ²Motor vehicles must be registered with the aerodrome operator with a radio call sign. This paging name shall be transmitted to air traffic control (ATC) by the aerodrome operator.
- ³The radio call name shall be displayed legibly on the dashboard of the vehicle and shall be used for operational radio communications.
- ⁴Motor vehicles should be clearly marked with the assigned radio call name and the company logo.

IV. Driving fitness, competence and entitlement

Art. 11 General fitness to drive

- ¹Anyone who is overtired or otherwise unfit to drive must not drive a vehicle.

Art. 12 Alcohol, narcotics and medicines

- ¹For all persons driving a vehicle or operating a GSE, a blood alcohol concentration limit of 0.0 ‰ (weight per mille) applies, as for any work at the aerodrome.

² Exempt from this are persons who are called up outside their planned work assignment due to an extraordinary event (e.g. emergency assignment), provided they are fit to drive (max. 0.5 ‰).

³ The zero tolerance limit applies in the same way to the use or consumption of other narcotics or medicines, drugs or medicines that may impair the ability to drive.

⁴ In the event of suspected alcohol or drug consumption, the aerodrome management may call in the cantonal police to arrange for a breath test or the taking of a blood sample. In the event of a positive result, measures are to be taken in accordance with the points system or the provisions of the Ordinance on Aviation Infrastructure (VIL).

Art. 13 Driving licence

¹ Only journeys with an official purpose are permitted.

² Motor vehicles may only be driven by persons with a valid personal access and driving permit issued by the aerodrome operator.

³ Only the zones designated in accordance with the personal access authorisation may be entered.

⁴ In some cases, in addition to the required personal driving licence for driving the respective motor vehicle, proof of special training must be provided (e.g. for forklift trucks, lifting platforms, etc.).

V. Traffic rules

Art. 14 Principle

¹ Traffic participants must behave in such a way that they neither obstruct nor endanger others in the proper use of the movement areas (runways, taxiways, parking areas and access roads) and do not interfere with flight operations.

Art. 15 Priority order

¹ Aircraft, as well as motor vehicles towing or guiding aircraft, always have the right of way over all other traffic.

² have priority over other traffic in the following order of priority:

1. Motor vehicles with blue lights on
2. Winter service vehicles in clearing operation

Art. 16 Signalling and markings

¹ Signalisation (signs) and markings must be followed; they take precedence over traffic regulations.

Art. 17 Right-hand drive rule

¹ The right-hand driving rule applies on the movement areas. This means that vehicles that are not towing aircraft drive to the right of the centre line marking.

² Right before left applies at intersections.

Art. 18 Speeds

¹ The following maximum speeds apply in the non-public aerodrome area:

1. Hard surface runway: 100 km/h
2. Grass runway: 50 km/h
3. Taxiways: 50 km/h
4. Parking spaces: 10 km/h
5. Access roads: 10 km/h

² Police, fire brigade, border guard and rescue vehicles are allowed to exceed the speed limits with their blue lights on.

Art. 19 Reversing

¹ Reversing is only permitted at walking pace. For vehicles without visual reversing aids and with limited visibility to the rear, an assistant must be consulted when reversing.

Art. 20 Passenger transport

¹ Passengers may only be transported in motor vehicles that could be authorised for passenger transport in accordance with the SVG and have appropriate seating or standing space.

Art. 21 Instructions of the ATC

¹ Instructions from Air Traffic Control (ATC) must always be followed.

² Before entering the manoeuvring area, including its safety areas (see Art. Art. 4)), permission must be obtained from ATC.

³ Until the permit is issued, you must wait in front of the taxiway (manoeuvring area) incl. their safety areas.

⁴ Exceptions apply to the taxiway "November" for employees of the airfield departments Ramp, Security and Maintenance. They may use this taxiway without ATC clearance. Use of the taxiway "November" without ATC clearance is at your own risk and with assumption of responsibility. This is regulated in the "VR-CEO-041 Cooperation Agreement between Skyguide and Airport Altenrhein AG, Annex 8".

⁵ Clearances by ATC are nevertheless mandatory for the airfield departments Ramp, Security and Maintenance in the following cases:

1. Follow-me of aircraft (Aircraft)
2. Towing of aircraft (Aircraft)
3. Security escort of vehicles (convoy)
4. Moving working machines and GSE.

⁶ Anyone leaving a runway or its safety surface must report this to ATC.

Ground traffic regulations

Art. 22 Safety distances

- ¹ For operating aircraft, a minimum distance of 100 m must be maintained. For towed aircraft, the minimum distance is 50 m.
- ² When an aircraft approaches, runways, taxiways and associated safety areas shall be cleared immediately.
- ³ Ground personnel will not approach an aircraft until the red beacon light has been switched off.

Art. 23 Company radio

- ¹ During manoeuvring on the runways and taxiways (Manoeuvring Area), continuous radio communication must be maintained.
- ² Professional radio communication shall take place in German. Common dialects and abbreviations are permitted.
- ³ English is only permitted in operational radio for communication with ATC. In order to maintain situational awareness, relevant information from ATC will be relayed to the other radio participants in German.

Art. 24 Parking of vehicles

- ¹ When exiting or parking vehicles, the following must be
 1. the parking brake is applied,
 2. a gear or, in the case of automatic transmissions, "P" is engaged and
 3. the combustion engine can be switched off.Vehicles which require a running engine for the function of equipment (e.g. tanker) are excluded.
- ² Vehicles must be parked in the designated areas.
- ³ Unnecessary stopping and parking is prohibited on taxiways and safety areas.
- ⁴ Vehicles that are not required may not be parked on aprons.
- ⁵ No vehicles or equipment may be parked in front of tankers that are in use.
- ⁶ The fire brigade exit must be kept clear at all times.

VI. Environmental protection

Art. 25 Emissions

- ¹ Unnecessary running of an internal combustion engine is prohibited.
- ² Cold combustion engines are not run at high revs.
- ³ Vehicles are accelerated slowly.
- ⁴ Unnecessary noise is to be avoided.

Art. 26 Water protection

- ¹ In the event of contamination by substances hazardous to water (including mineral oil products), the aerodrome fire brigade must be notified immediately via ATC.

- ² The polluter shall be liable to the aerodrome operator for the costs of cleaning and restoring the affected flora.

Art. 27 Impurities

- ¹ Contamination of movement areas must be avoided.
- ² Contamination must be reported in accordance with the Incident report (Art. 30) must be reported and removed immediately.
- ³ The Ramp department then carries out a visual inspection of the movement area (FOD check) before it is released for operation again.

VII. Special events

Art. 28 Emergency procedure

- ¹ In the event of an accident, emergency or vehicle defect, the air traffic control (ATC) must be contacted immediately. They will request necessary assistance (ambulance, fire brigade, police, recovery team, etc.).
- ² The instructions of ATC, fire brigade and airfield personnel must be followed.

Art. 29 Radio failure

- ¹ In the event of radio failure, the driver must immediately leave the runway and the adjacent safety strip (RWY strip) and then report to ATC by mobile phone.

Art. 30 Incident report

- ¹ Following one of the special events mentioned so far, an incident report must be created. This is done for airport employees via iQSMS, for external persons via www.peoples.ch/vorfall-meldung.

Art. 31 Storm

- ¹ In the event of severe weather (high winds, storms or thunderstorms), vehicles and equipment must be appropriately secured or moved from the movement areas to a secured location.

Art. 32 Poor visibility

- ¹ In the event of poor visibility, ground traffic may be restricted by ATC.

VIII. Special provisions

Art. 33 Motor vehicle escort

- ¹ Motor vehicles without an aerodrome vignette and drivers without a driving licence for the non-public aerodrome area must be accompanied by a vehicle or an employee of Airport Security.

Art. 34 Photography and videography

- ¹Photography and filming requires permission from the aerodrome operator (see www.peoples.ch/film-und-fotoaufnahmen).
- ²Permission from the aerodrome operator is required to forward photographs and videos to the media.

Art. 35 Smoking

- ¹Smoking is prohibited in the non-public airfield area.
- ²Smoking areas marked accordingly are excluded.

IX. Liability and insurance

Art. 36 Liability insurance

- ¹Registered motor vehicles (with official licence plates) may only be put into circulation if the operating company has liability insurance cover of at least CHF 50 million.
- ²Motor vehicles that have not been redeemed (without official licence plates) may only be put into circulation if the company or owner has liability insurance cover of at least CHF 50 million.

X. Final provision

Art. 37 Reservation of deviating regulations

- ¹The aerodrome operator is authorised to issue exemptions from the ground traffic regulations. It shall ensure that they are adequately publicised.

Art. 38 Points system and catalogue of measures

- ¹In the event of a violation of these ground traffic regulations, the point system "FD-ADM-034 Point system and catalogue of measures" shall be applied.

Art. 39 Severability clause

- ¹Should any provision of this regulation be or become invalid, this shall not affect the validity of the remainder of this regulation. The aerodrome management will replace the invalid provision with a valid provision that comes as close as possible to the intended purpose of the invalid provision as well as the original content. The same applies to gaps in the regulation, in which case the Road Traffic Act (SVG) is applied analogously (see Art. 1).